
**MINTUES OF THE
SPECIAL CLAIMS COMMITTEE
AUGUST 29, 2023**

A special meeting of the Claims Committee was held via teleconference on August 29, 2023.

Members Present

Adelanto	Jessie Flores
Bell	Sergio Ibarra, Vice Chair
Fullerton	Pamela Mackie, Chair
Hawthorne	Alison Stevens
Santa Ana	Debbie Scott-Leistra

Members Absent

None

Others Attendees

Carl Warren	Angelique King (<i>arrived at 1:17 p.m.; left at 2:40 p.m.</i>)
	Louise Edler (<i>arrived at 1:18 p.m.; left at 2:00 p.m.</i>)
	Drue Nichols (<i>arrived at 2:02 p.m.; left at 2:37 p.m.</i>)
Johnson Schachter & Lewis RPA	Kellie Murphy (<i>left at 1:20 p.m.</i>)
	Amber Anderson
	Danielle Rogacki
	John Nielsen
	Nilsa Quandt
McCune & Harber LLP	Antony Pizarro (<i>arrived at 1:05 p.m.; left at 1:16 p.m.</i>)
One Source	Michael Gates (<i>left at 1:16 p.m.</i>)
City of Lynnwood	Patrick Matson (<i>left at 1:16 p.m.</i>)

1. CALL TO ORDER

Committee Chair Pamela Mackie called the meeting to order at 1:06 p.m.

2. ESTABLISHMENT OF QUORUM/INTRODUCTIONS

A roll call determined a quorum was present.

3. PUBLIC COMMENTS

None.

4. APPROVAL OF AGENDA AS AMENDED

Motion by Sergio Ibarra (Bell), seconded by Debbie Scott-Leistra (Santa Ana), to approve the agenda as posted. Motion passed unanimously via roll call vote, with representatives from Adelanto, Bell, Fullerton, Hawthorne and Santa Ana voting “aye”.

5. CLOSED SESSION

The Committee entered closed session with Legal Counsel at 1:04 p.m. to discuss the following items:

- A. Discussion of Open Claims and Conference with Legal Counsel pursuant to Government Code Sections 54956.95(a)
- Downs v Lynwood (GL)

6. REPORT FROM CLOSED SESSION

The Committee reconvened to open session at 1:16 p.m., and Legal Counsel advised that no reportable action was taken.

7. OPEN SESSION

A. Liability Program Services Provider Update

At the July 25, 2023 Special Claims Committee meeting, after interviewing Jaclyn Marquez, the committee instructed Staff to have OneSource provide two additional candidates to be interviewed for the Liability Program Manager position.

The Claims Committee interviewed candidates Louise Edler & Drue Nicholas. After further discussion, the Committee chose candidate Louise Edler as ICRMA's Liability Program Manager. As a formality the carrier partners will be able to review the credentials of the candidate selected.

Motion by Sergio Ibarra (Bell), seconded by Debbie Scott-Leistra (Santa Ana), to appoint Louise Edler as Liability Program Manager for ICRMA, with direction to work closely with Bob May, Director of Loss Control. Motion passed unanimously via roll call vote, with representatives from Adelanto, Bell, Fullerton, Hawthorne and Santa Ana voting "aye".

8. CLOSING COMMENTS

None.

9. ADJOURNMENT

The Chair adjourned the meeting at 3:15 p.m.