

## MINTUES OF THE CLAIMS COMMITTEE

### JULY 24, 2024

A meeting of the Claims Committee was held via teleconference.

#### Members Present

Bell	Rickey Manbahal
El Monte	Rigoberto Gutierrez
Fullerton	Pamela Mackie, Chair
Huntington Park	Eduardo Sarmiento

#### Others Present

AdminSure	Kristen Vanscourt ( <i>left at 11:50 am</i> )
Carpenter, Rothans & Dumont	Scott Carpenter ( <i>attended 11: 09 am – 11:20 am</i> )
Doumanian & Associates	Nancy Doumanian ( <i>attended 10: 50 am – 11:08 am</i> )
Hawthorne	David Caceres ( <i>left 10:30 am – 11:22 am; left 11:30 a.m.</i> )
	Sam English ( <i>left 10:30 am – 11:22 am; left 11:30 a.m.</i> )
Johnson Schachter & Lewis	Kellie Murphy
Mainstream Unlimited	Bob May ( <i>attended 11: 21 am – 11:40 am</i> )
One Source	Louise Edler ( <i>left 10:27 am – 10:50 am; left 11:30 a.m.</i> )
	Tyler Conlin ( <i>left 10:27 am – 10:50 am; left 11:30 a.m.</i> )
Risk Program Administrators	Danielle Rogacki
	Amber Anderson
	Nilsa Quandt ( <i>left at 11:27 am</i> )

#### 1. CALL TO ORDER

Committee Chair Pamela Mackie called the meeting to order at 10:02 a.m.

#### 2. ESTABLISHMENT OF QUORUM/INTRODUCTIONS

A roll call determined a quorum was present. Dani Rogacki, Executive Director, introduced Rickey Manbahal (Bell) and Tyler Conlin (OneSource). Each was attending their first meeting with the Claims Committee.

#### 3. PUBLIC COMMENTS

None.

#### 4. APPROVAL OF AGENDA AS POSTED

*Motion by Eduardo Sarmiento (Huntington Park), seconded by Rigo Gutierrez (El Monte), to approve the agenda as posted.*

Motion passed unanimously via roll call vote, with representatives from Bell, El Monte, Fullerton and Huntington Park voting “aye”.

**5. CONSENT CALENDAR**

*Motion by Rigoberto Gutierrez (El Monte), seconded by Eduardo Sarmiento (Huntington Park), to approve Consent item: A) Minutes of the May 8, 2024 Claims Committee Meeting, and to receive and file item: B) Claims Committee Attendance Record for 2023-24.*

Motion passed unanimously via roll call vote, with representatives from Bell, El Monte, Fullerton and Huntington Park voting “aye”.

**6. OPEN SESSION****A. Claims Committee Composition**

Dani Rogacki reviewed the composition of the Claims Committee following the elections held at the June 20, 2024 Board meeting. With the departure of Erica Melton from San Fernando, it was recommended the Committee consider representation from Finance and Legal when filling the vacancy to ensure compliance with the bylaws. Rickey Manbahal, Finance Director at the City of Bell, expressed interest in serving on the Committee and the Board President appointed Mr. Manbahal as a member. The Board will be notified at their August 22, 2024 meeting.

*Information Only.*

**B. Workers' Compensation TPA Services Update**

Ms. Rogacki stated the Board provided direction at its April 11, 2024 meeting to initiate a Request for Quotation (RFQ) for Workers' Compensation Third Party Administration (TPA) Services, specific to a member who expressed issues of concern. Ms. Rogacki confirmed transition, and implementation has begun from the previous TPA (Adminsure) to the new TPA (CorVel) for the member in question, and noted it had been going well to date.

*Information Only.*

**C. Workers' Compensation Defense Panel Updates**

Kristen Vanscourt, Workers' Compensation Program Manager, provided a review of the process regarding the current defense attorney panel. Ms. Vanscourt recommended the Committee approve the Workers' Compensation defense panel provided in the meeting packet with the removal of Vano Valdez and Michelle Lee of Dabbah Haddad Suleiman.

*Motion by Rickey Manbahal (Bell), seconded by Eduardo Sarmiento (Huntington Park), to approve the current defense panel with the removal of Vano Valdez and Michelle Lee of Dabbah Haddad Suleiman.*

Motion passed unanimously via roll call vote, with representatives from Bell, El Monte, Fullerton and Huntington Park voting “aye”.

**D. Liability Defense Panel – Requests to Add Attorneys**

Louise Edler, Liability Program Manager, presented a request to add attorneys Katrina Valencia, Carpenter, Rothans & Dumont in conjunction with City of El Segundo and Mark Austin, Burke,

Williams & Sorensen, to the approved Liability Defense Panel in conjunction with the City of Downey.

*Motion by Eduardo Sarmiento (Huntington Park), seconded by Rickey Manbahal (Bell), to approve recommendation for Board approval of the addition of Pricilla George to the Liability Defense Panel.*

Motion passed unanimously via roll call vote, with representatives from Bell, El Monte, Fullerton and Huntington Park voting “aye”.

#### **E. Legal Bill Review Services: Implementation Update**

Amber Anderson, Assistant Executive Director provided an update on implementation of SimpleLegal, noting that a final report would be provided at the August Board meeting, in the meantime, the process was on track with a “go live” date set for August 1, 2024.

*Information Only.*

### **7. CLOSED SESSION**

*The Committee entered into closed session at 10:32 a.m. to discuss the following items:*

#### **A. Discussion of Open Claims and Conference with Legal Counsel pursuant to Government Code Section 54956.95(a):**

- Carson v. El Segundo (WC)
- Feher v. Alhambra (WC)
- Risti v. El Segundo (WC)
- Loken v. Arcadia (WC)
- Germeille v. Inglewood (GL)
- Cano v. El Monte (GL)
- Guadarrama v. El Monte (GL)
- Ryals v. El Segundo (GL)
- Salgado v. Hawthorne (GL)
- Washington v. Hawthorne (GL)

#### **B. Conference with Legal Counsel regarding Existing Litigation pursuant to Government Code Section 54956.9(d)(1):**

- Hawthorne v. ICRMA

### **8. REPORT FROM CLOSED SESSION**

*The Committee reconvened to Open Session at 11:50 a.m. and Legal Counsel advised that no reportable action was taken in any matter listed.*

### **9. CLOSING COMMENTS**

None.

### **10. ADJOURNMENT**

The Chair adjourned the meeting at 11:51 a.m.