



MINUTES
ICRMA SPECIAL BOARD OF DIRECTORS MEETING
October 15, 2024

MEMBERS PRESENT:

Adelanto	Jessie Flores
Bell	Rickey Manbahal
Downey	James McQueen
El Monte	Rigoberto Gutierrez
El Segundo	Paul Chung
Fullerton	Pamela Mackie
	Veronica Gutierrez <i>(left at 1:21 p.m.; returned at 2:23 p.m.; left at 2:52 p.m.)</i>
	Eddie Manfro <i>(left at 1:21 p.m.; returned at 2:44 p.m.; left at 2:52 p.m.)</i>
Glendora	Marie Ricci <i>(left at 2:00p.m.)</i>
	Rita Wendling <i>(left at 1:21 p.m.; returned at 2:24 p.m.)</i>
Hawthorne	David Cacaes <i>(left at 2:12 p.m.)</i>
Huntington Park	Eduardo Sarmiento
Inglewood	Debra Carter
Lynwood	Patrick Matson
San Fernando	Sergio Ibarra
	Erica Melton <i>(left at 1:20 p.m.; returned at 2:44 p.m.; left at 2:52 p.m.)</i>
South Gate	Thurman Green

MEMBERS ABSENT:

Santa Ana

OTHERS PRESENT:

Alvarez-Glasman & Colvin	Araceli Almazan <i>(arrives at 2:30 p.m.; left at 2:53 p.m.; returned at 3:45pm; left at 4:33 p.m.)</i>
Carpenter, Rothans, Dumont	Scott Carpenter <i>(left at 1:21p.m.; returned at 2:23 p.m.; left at 3:35 p.m.)</i>
Eide Bailly	Brent Mason <i>(left at 1:21 p.m.)</i>
Johnson Schachter & Lewis	Kellie Murphy
Lawrence Beach Allen & Choi PC	Raymond Sakai <i>(arrives at 2:20 p.m.; left at 2:53 p.m.; returned at 3:35pm; left at 3:44 p.m.)</i>
Mainstream Unlimited	Bob May <i>(left at 1:21p.m.; returned at 2:20 p.m.; left at 2:47 p.m.)</i>
OneSource	Louise Edler <i>(left at 1:21p.m.; returned at 2:22 p.m.)</i>
	Tyler Conlin <i>(left at 1:21p.m.; returned at 2:22 p.m.)</i>
Risk Program Administrators	Amber Anderson <i>(left at 1:22 p.m.; returned at 2:20 p.m.)</i>
	Tyler LaMantia
	Dani Rogacki
	Nilsa Quandt <i>(left at 1:21p.m.; returned at 2:22 p.m.; left at 2:53 p.m.)</i>
Santa Ana	Luisa Najera <i>(left at 1:21p.m.; returned at 2:20 p.m.; left at 2:52 p.m.)</i>

1. CALL TO ORDER

President Sergio Ibarra called the meeting to order at 1:01 p.m.

2. ESTABLISHMENT OF QUORUM/INTRODUCTIONS

A quorum was established, and roll call was taken.

Ricky Manbahal introduced Gina Skibar, City of Bell's new Risk and Human Resources Manager.

3. PUBLIC COMMENTS

None

4. APPROVAL OF AGENDA

Motion by Ricky Manbahal (Bell), seconded by Jessie Flores (Adelanto), to approve the agenda as posted.

Motion passed unanimously by via roll call vote, with representatives from Adelanto, Bell, Downey, El Monte, El Segundo, Fullerton, Glendora, Hawthorne, Huntington Park, Inglewood, Lynwood, San Fernando and South Gate voting "aye."

5. CONSENT CALENDAR

Pam Mackie requested to pull consent item A. Liability Defense Panel Additions.

Motion by Eduardo Sarmiento (Huntington Park), seconded by Ricky Manbahal (Bell), to approve items B) PFM Asset Management Consolidation with US Bancorp Asset Management, and receive and file item C) Report from Ad Hoc Committee for Property Appraisals.

Motion passed unanimously by via roll call vote, with representatives from Adelanto, Bell, Downey, El Monte, El Segundo, Fullerton, Glendora, Hawthorne, Huntington Park, Inglewood, Lynwood, San Fernando and South Gate voting "aye."

A. Liability Defense Panel Additions

Ms. Mackie inquired about the additional insured name on the COI and whether it should be listed as ICRMA. Liability Program Manager, Louise Edler, stated she will contact the attorney and look into it.

Motion by Pam Mackie (Fullerton), seconded by David Cacaes (Hawthorne), to approve item A. Liability Defense Panel Additions.

Motion passed unanimously by via roll call vote, with representatives from Adelanto, Bell, Downey, El Monte, El Segundo, Fullerton, Glendora, Hawthorne, Huntington Park, Inglewood, Lynwood, San Fernando and South Gate voting "aye."

6. OPEN SESSION

A. Strategic Planning Update – December Retreat

Amber Anderson, Assistant Executive Director, stated strategic planning is confirmed for December 4 - 5 at AC Marriott Hotel in El Segundo. Staff will confirm attendance via email in the coming weeks. Andrew Ranson is unable to provide strategic planning services. The administration team is currently exploring other options with board officers. President Ibarra noted a couple of those options and said the focus this year will be on improving operations and developing goals and objectives.

Information only.

B. Discussion of Administrative Services Contract

President Ibarra asked the Board to go in to closed session for discussion of the Administrative Services Contract.

The Board entered into closed session at 1:17 p.m.

A break was taken from 2:05 p.m. – 2:27 p.m.

7. REPORT FROM CLOSED SESSION

The Board reconvened to open session at 2:27 p.m.

Kellie Murphy, General Counsel, stated no reportable action was taken.

8. OPEN SESSION

B. Discussion of Administrative Services Contract

President Ibarra reviewed the background of ICRMA's administrative services and discussed the board's options moving forward. An Ad Hoc Committee was created to develop a Request for Proposals, create a timeline for implementation, review submissions and provide a recommendation to the Board.

The Ad Hoc Committee was appointed as follows:

- Rickey Manbahal (Bell)
- Veronica Gutierrez (Fullerton)
- Patrick Matson (Lynwood)
- Paul Chung (El Segundo)
- James McQueen (Downey)

Discussion ensued amongst board members regarding transition options provided by Risk Program Administrators (RPA), the current administration team, as related to transition services. The Board

agreed to extend beyond the effective date of termination provided by RPA (January 1, 2025) through April 2025, with required notice and payment to be received each month in order to continue.

Motion by Rickey Manbahal (Bell), seconded by Pam Mackie (Fullerton), to approve engagement in extended transitional services with RPA through April 1, 2024 to allow time for the RFP process.

Motion passed unanimously by via roll call vote, with representatives from Adelanto, Bell, Downey, El Monte, El Segundo, Fullerton, Glendora, Hawthorne, Huntington Park, Inglewood, Lynwood, San Fernando and South Gate voting “aye.”

9. CLOSED SESSION

The Board entered into closed session at 2:52 p.m.

10. REPORT FROM CLOSED SESSION

The Board reconvened to open session at 3:07 p.m.

Ms. Murphy stated no reportable action was taken.

11. CLOSING COMMENTS

None.

12. ADJOURNMENT

The meeting was adjourned at 3:09 p.m.