



June 27, 2024

PROPER USE OF SAFETY COMMITTEES AND REPORTING OF NEAR MISSES

This University Session will cover two key Loss Control measures, utilizations of Safety Committees and Reporting of Near Misses. Safety Committees can be a valuable resource for a member's risk manager to gain assistance, increase communication, and expand safety program buy-in for identifying and managing agency-wide exposures. While there is no specific requirement to have a Safety Committee, Cal/OSHA's Injury and Illness Prevention Program requirement, CCR Title 8, Section 3203, requires all employers to include in their Safety Program a system for communicating with employees. Compliance with this requirement can include meetings, training programs, postings, written communications, and committees.

Near Misses can help an agency develop strategies to reduce workplace occurrence. Have you ever heard similar statements at work? Have you actually experienced a near miss while on the job? A near miss is an unplanned event that doesn't result in injury or death but could have. Often these incidents – while they may leave you shaken, laughing or with a "good story" to tell when you get home from work – often are not reported. No harm done, right?

Benefits of a Safety Committee:

- Give employees an avenue to bring up safety concerns.
- Identify and correct hazards before they cause an injury.
- Involve management and employees in making safety part of your agency culture.
- Educate employees about risks.
- Boost morale when employees feel heard and see their concerns addressed.
- Reduce the risk of OSHA citations or other state penalties.

Reporting of Near Misses

- Understanding what a Near Miss is.
- Developing a Near Miss reporting system.
- Creating a non-punitive environment that allows reporting.

What will attendees gain?

- A clear understanding of how Safety Committees can help reduce agency exposures.
- Building an effective Safety Committee.
- Hazards associated with your workplace and best methods to control them.
- Basic legal requirements for health and safety in your workplace
- Developing a Near Miss Reporting System.
- Promote a culture of reporting with the support of all managers and supervisors.



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Who should attend? All Supervisors and Managers, Human Resources staff, Safety Committee members, Lead workers, anyone involved in workplace safety or prevention.

Speakers: Bob May, ICRMA Director of Loss Control

Location: SpringHill Suites by Marriott Los Angeles Downey, 9066 Firestone Blvd, Downey, CA 90241

Schedule: 8:15 a.m.: Registration and continental breakfast
9:00 a.m.: Training

*Please share this information with anyone who may benefit from attending. **Pre-registration is required.**
Last day to register is **June 24, 2024.***