



# BOARD OF DIRECTORS

## SPECIAL MEETING AGENDA

Via Microsoft Teams ([Link](#))  
Dial in by phone: (331) 256-5069  
Phone conference ID: 983 607 414#

November 14, 2024  
9:00 a.m.

### 1. CALL TO ORDER

### 2. ESTABLISHMENT OF QUORUM/INTRODUCTIONS

### 3. PUBLIC COMMENTS

*This time is reserved for members of the public to address the Committee relative to matters of ICRMA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

### 4. APPROVAL OF AGENDA AS POSTED OR AMENDED

*As a matter of procedure, the Committee should approve the agenda.*

### 5. OPEN SESSION

*As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.*

- A. Adelanto Request to Extend Deadline to Rescind Withdrawal Notice (*Dani*) ..... 3  
*Action: Review the request from Adelanto and provide direction as needed.*
- B. Discussion of Administrative Services Contract (*Kellie*)..... 7  
*Action: Receive report from the Ad Hoc Committee on the status of the Administrative Services RFP and approve calendar update for December.*

### 6. CLOSING COMMENTS

*This time is reserved to identify matters for future Committee business.*

### 7. ADJOURNMENT

#### UPCOMING MEETINGS

December 5, 2024 AC Hotel, El Segundo  
March 6, 2025 SpringHill Suites, Downey

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact ICRMA's staff at (949) 349-9611. Notification 48 hours before the meeting will enable ICRMA to make reasonable arrangements to ensure accessibility (28 CFR 35.102.35.104 ADA Title II).*

*The open session portion of this meeting may be recorded. The recording may be destroyed after 30 days.*

*Notice of teleconference meeting pursuant to Government Code Section 54953 (b)  
teleconferencing facilities will be available in the office of the risk manager at the following locations:*

City of Adelanto  
11600 Air Expressway  
Adelanto, CA 92301

City of Bell  
6330 Pine Ave  
Bell, CA 90201

City of Downey  
11111 Brookshire Ave.  
Downey, CA 90241

City of El Monte  
11333 Valley Blvd.  
El Monte, CA 91731

City of El Segundo  
350 Main St.  
El Segundo, CA 90245

City of Fullerton  
303 W. Commonwealth Ave.  
Fullerton, CA 92832

City of Glendora  
116 E. Foothill Blvd.  
Glendora, CA 91741

City of Hawthorne  
4455 West 126<sup>th</sup> Street  
Hawthorne, CA 90250

City of Huntington Park  
6550 Miles Ave.  
Huntington Park, CA 90255

City of Inglewood  
One Manchester Blvd.  
Inglewood, CA 90301

City of Lynwood  
11330 Bullis Road  
Lynwood, CA 90262

City of San Fernando  
117 Macneil St.  
San Fernando, CA 91340

City of Santa Ana  
20 Civic Center Plaza  
Santa Ana, CA 92701

City of South Gate  
8650 California Ave.  
South Gate, CA 90280